



England Lacrosse, and all affiliated clubs and organisations, have an ongoing responsibility to ensure that all under 18-year-olds are kept safe whilst participating in lacrosse. It is important that young people involved in our sport can enjoy lacrosse in a welcoming, positive, and safe environment.

England Lacrosse requests that all clubs commit to these minimum standards on an annual basis. A continual commitment to these standards ensures that new and existing club volunteers are up to date in an ever-changing safeguarding and welfare environment.

The minimum 'Call to Action' Safeguarding standards are detailed in the table below, along with documents and guidance to help ensure clubs are compliant. We ask that Clubs complete the self-assessment honestly. It is okay to answer 'no' to any standard that your club does not currently meet – this can help England Lacrosse to identify where you may require support.

**Protection is not just Equipment – Safeguarding the Lacrosse Community**



Action / Standard	(Y/N)	What to do & helpful documents	How to Evidence
<p><b>Policy</b></p> <p>Your club has adopted England Lacrosse's <b>Safeguarding Policy and Guidance</b></p>	Y/N	<p>The club committee should adopt the policy at a committee meeting and the adoption should be recorded in the minutes.</p> <p>A club template is available on our safeguarding template page on the website, which your club can use to demonstrate the commitment visually to your members.</p>	<p>Demonstrate how you share England Lacrosse Safeguarding Policy and Guidance with your members.</p> <p>Place your commitment to the Safeguarding Policy and Guidance on your club's website where it is easily accessible.</p>
<p><b>Named Person</b></p> <p>Your club has at least one <b>named Welfare Officer (WO)</b></p> <p><b>The WO's contact details</b> are accessible to club members.</p>	Y/N	<p>Your club committee will need to nominate a member to take up the role of Welfare Officer. A template role description is available on the safeguarding template page of the website.</p> <p>The contact details of your Welfare Officer should be in a place where they can be seen by your club's members (e.g. On your club's website, on a safeguarding poster in your clubhouse)</p>	<p>During the registration process, your club will be asked to provide the name of your club's Welfare Officer. If this changes during the season, please inform Jasmine Waite.</p> <p>Put the name of your Welfare Officer on your website and Clubhouse noticeboard (if applicable)</p>

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<p><b>Recruitment</b></p> <p>Disclosure and Barring Service (DBS) Checks:</p> <p>Your club is registered on the England Lacrosse</p> <p><b>DBS System through Know Your People Online Disclosures</b></p> <p>Your club has at least one active <b>DBS Verifier</b></p> <p>Your club is actively using the system to complete <b>DBS checks</b> on the appropriate people.</p>	<p>Y/N</p> <p>Y/N</p> <p>Y/N</p>	<p>All clubs with U18s (players or volunteers) should be on Lacrosse's DBS system</p> <p>Every club set up on the DBS system should have at least one Verifier who can start checks and verify documents.</p> <p>DBS checks are a requirement for people working with U18's in lacrosse. Our Template 5 'Positions Working With Young People' will show you who requires a check.</p> <p>Do not be solely reliant on DBS checks as proof of suitability for a role. They should be used as part of a wider safe recruitment process.</p> <p>For any DBS enquiries contact Rebecca Wood</p>	<p>Your club should keep records of who has a DBS check and when it should be renewed.</p> <p>Please ensure that all club DBS checks are up to date. If you do not know who at your club has a DBS check, please contact Rebecca Wood.</p> <p>Clubs should not keep copies of an individual's DBS certificate as they contain sensitive and personal data. The club verifier will receive an email confirming when checks are completed.</p>



<p><b>Safeguarding Training</b></p> <p>All Coaches and people who work regularly with U18's have the appropriate <b>safeguarding training</b>.</p> <p>Your Welfare Officer has attended a <b>Time to Listen Workshop</b>.</p>	<p>Y/N</p> <p>Y/N</p>	<p>All those working with young people in lacrosse must be appropriately trained. Please refer to Safeguarding Education and Training template.</p> <p>England Lacrosse organise lacrosse specific Time to Listen (TTL) Workshops. Multi-sport TTL Workshops are also organised through the Child Protection in Sport Unit (CPSU) to find a workshop near you.</p> <p>If there are no Time to Listen Workshops in your area, please register an interest through <a href="mailto:safeguarding@englandlacrosse.co.uk">safeguarding@englandlacrosse.co.uk</a> Workshops are strategically organised based on demand.</p> <p>It is good practice for a second club official to attend a TTL Workshop – ideally Club Chairman, Secretary or Junior Coordinator. This will ensure that the Welfare Officer has support/cover.</p>	<p>Your club should keep records of when members have completed safeguarding training. You should also keep copies of safeguarding certificates as proof of attendance.</p> <p>The EL will have records of those people who have completed the Basic Online safeguarding training via Membership Registration and Time to Listen workshops. If your Welfare Officer attends a multi-sport TTL, please scan a copy of their attendance certificate and send to <a href="mailto:safeguarding@englandlacrosse.co.uk">safeguarding@englandlacrosse.co.uk</a> so that England Lacrosse records can be updated.</p> <p>The Safeguarding and Protecting Children workshop is delivered through UK Coaching and England Lacrosse does not have records.</p>
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Action / Standard	(Y/N)	What to do & helpful documents	How to Evidence
<b>Reporting</b>			
Your members know <b>who to contact at the club</b> regarding safeguarding concerns.	Y/N	England Lacrosse has clear procedures for reporting concerns. It is <u>not</u> your responsibility to decide if poor practice or abuse has occurred, but it <u>is</u> your responsibility to <a href="#">report</a> your concerns.	
Your club has a copy of England Lacrosse's <b>reporting procedures</b> .	Y/N	Don't be afraid to report historic concerns, they are as important as current ones.	
Your Welfare Officer knows the contact details of the <b>England Lacrosse Safeguarding</b>	Y/N	If you need any advice or guidance on any aspect of safeguarding or need to report a concern, please contact Karen Hughes Lead Safeguarding Consultant. The contact details can be found below.	

## WHAT NEXT?

These are the minimum standards we expect any club with U18 members to have. There are more ways your club can keep players safe and promote good practice which goes beyond these actions. These can be found on the England Lacrosse [website](#), or please email [safeguarding@englandlacrosse.co.uk](mailto:safeguarding@englandlacrosse.co.uk) for further information. You can also download our Club Welfare Officer poster, to signpost your internally appointed safeguard lead from our website.

**Karen Hughes**, Lead Safeguarding Consultant [safeguarding@englandlacrosse.co.uk](mailto:safeguarding@englandlacrosse.co.uk) – 0161 974 7757

To report any safe concerns please email [safeguarding@englandlacrosse.co.uk](mailto:safeguarding@englandlacrosse.co.uk) or call 07546614756 or 07729720149.

**Rebecca Wood**, DBS enquiries [r.wood@englandlacrosse.co.uk](mailto:r.wood@englandlacrosse.co.uk) – 0161 974 7757

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